

# We are Hiring!

We are currently seeking **Accounting Supervisor**. If you find yourself suitable with the criteria below, you are welcome to submit your application to **recruit@cinovasi.com** 

#### **Job Description**

- In charge of strategic financial planning (e.g. taxation, financing, cashflow) and internal control
- Supervise controls for accounting procedures and systems
- Manage tax returns, financial statements and period closings
- Prepare financial reports
- Carry out budget planning
- Print and distribute monthly financial reports

#### Skill

- Attention to detail and high level of accuracy
- Computer skills including the ability to operate computerized accounting, spreadsheet and wordprocessing programs
- Accounting & Financing Management Skills
- Stress management skills
- Time management skills
- General Math Skills

### Requirement

- Woman
- S1 from reputable Universities will be an advantage
- Minimum 2 years have experiences as Accounting/Finance
- Be honest and trustworthy
- Be respectful
- Possess cultural awareness and sensitivity
- Will be place in Bandung Office

## Only shortlisted candidates will be notified.